



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	TROWBRIDGE TOWN FOOTBALL CLUB		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Purchase of a gang mower for use at Woodmarsh Football Ground.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The football Club is looking to purchase of a replacement mower to maintain the seven youth and one senior football pitches at Woodmarsh, following the damage to the existing mower by vandels who broke into our storage facility last year. We have a part time groundsman, who cuts the pitches every two weeks. The Club has been borrowing a mower from a local business since our own one was vandalised, but this is no longer viable. The Club is looking to purchase a Ransom Mower second hand as a capital investment, the cost of this being circa £2500 and which the club has £1500 funding in place.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Trowbridge		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 18/07/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Woodmarsh Football Ground, Trowbridge
When will your project take place?	When funding available - September 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The need for the Football Club to have maintenance equipment is ongoing, and we invest on a rolling basis. The Club purchased a new mower just 18 months ago, but unfortunately this was purposely vandalised during a break in last year rendering it useless. The need is for the pitches to be cut on a regular basis to allow organised football to be played there, this means that over 450 children and 50 adult players from the local community will benefit.
How many people will benefit from your project?	450 children and 50 adult players
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	
Any other information about your project. (Limited to a 1000 characters) The Football Club has consistently tried to improve its facilities over the last two years, and believe that the local community is now starting to see the benefit of a site which is well maintained and used. The use of a mower to cut and maintain the pitches on the site is essential if the Club is to continue to be able to improve the standard of local Youth Football. The Club has put in place a financial system of rolling replacement for capital items such as a mower, (the mower to be replaced on a 3 yearly basis). However, the break into the facility during 2011, in which vandals poured paint into the existing mowers radiator and fuel tank, has meant that we need to purchase a replacement eighteen months earlier than anticipated. The Club therefore has funding of approximately £1500 to put towards an anticipated cost of £2500, and is seeking an Area Board Grant of £1000 to make up the difference.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Capital purchases are self funded on a rolling 3 year cycle and budgeted for accordingly.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The football pitches will be well maintained and suitable for competitive Youth Football.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011/12	Month: May	Year: 2012
A - Total income:	£59,312	
B - Minus total expenditure:	£81,700	
Surplus/deficit for year: (A minus B)	£22,387 Deficit	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£Zero.	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Ransom Gang Mower	£2,500	Own fundraising/reserves		£1,500
	£			£
	£	Parish/town council		£0
	£			£
	£	Trusts/foundations		£0
	£			£
	£	In kind		£0
	£			£
	£			
	£	Other		£0
	£			£
Total Project Expenditure	£2,500	Total Project Income		£1,500
Total project income B		£1,500		
Total project expenditure A		£2,500		
Project shortfall A – B		£1,000		
Grant sought from Wiltshire Council Area Board		£1,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 23/07/12

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))